

Fernandina Beach High School



Policies and Procedures

Dress Code

Shoes will be worn at all times. Midriffs, cutoffs, cut-out and revealing clothing is not allowed. Hats, scarves, bandanas or head coverings of any kind are not allowed. "Hoodie" sweatshirts are permissible as long as the "hood" is not worn or placed on the head. Male students are required to wear shirts with sleeves, pants, or shorts that are no shorter than three inches above the kneecap. Wearing pants or shorts that reveal undergarments is prohibited. Holes, rips or tears in pants that reveal skin may not be 3" above the knee. Female students shall wear dresses or skirts or hemmed shorts or pants which are no shorter than 3" above the top of the knee cap. Pajamas and/or house shoes may not be worn at any time. Apparel with distracting character (profane or inappropriate language, illustrations or advertisements of alcohol or drug related products, suggestive or offensive logos, slogans, or statements) is unacceptable. Students violating the dress code policy will be subject to disciplinary action. Females may wear sleeveless shirts only if the material is at least 3 inches wide across each shoulder, remains on the shoulder, and does not expose more than 3" under the arm. The sleeve area must be hemmed and may not reveal any undergarment.

Attendance Policy

- Students who have a note for an early dismissal need to report to room 02-26 before 8:45 to obtain a pass to leave early.
- Students reporting to school after 1st period starts must check in with the Attendance Office to obtain a pass to class.
- Students who want to check out between the hours of 11:45 and 12:45 must have a parent come in and sign them out.
- A parent note will be accepted to excuse 3 tardies to school each semester.
- Students are allowed 3 parent notes per 9 weeks to excuse absences. After 3, doctor's notes must be brought in to excuse absences.
- On the 6th unexcused absence for any semester the highest grade a student can receive is 59, unless an appeal is granted by the School Attendance Committee.

Parking

- All students who drive to school must purchase a parking permit.
- Friday, August 24 will be the deadline to purchase parking permits.
- Please come to the Dean's Office to purchase your parking permit.

Parking Procedures and Policies

- **Any vehicle that does not have a current FBHS parking permit, parked in the wrong parking space or parked in an unauthorized area will result in a \$10.00 citation and loss of parking privilege until the citation is paid.**
- **Any student parking in the visitor parking lot without permission will receive a \$10 citation and any further parking privileges may be revoked.**
- **Students determined to have illegally obtained or distributed parking permits will forfeit their right to park on campus the remainder of the school year. You may not allow someone else to use your parking permit for any reason.**
- **Students observed driving in a reckless or careless manner or who leave campus during the school day without permission will lose parking privileges and may be subject to disciplinary action.**
- **If you have a parking spot and have to drive another vehicle , please let the Dean's Office know so a parking citation will not be issued.**
- **As a result of 3 or more parking citations, your parking privileges may be revoked for the entire year.**
- **All parking passes must be clearly visible.**

Hazing

Hazing means any act or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for purposes, including, but not limited to, initiation or admission into or affiliation with any organization operating under the sanction of a high school with grades 9 through 12.

Bullying and Harassment

What is Bullying?

Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. – NCSB Administrative Rule 5.49



How Do We Know It's Bullying?

- The bully intends to hurt the victim and enjoys doing it.
- It's severe enough or pervasive enough to create an intimidating, hostile, or offensive educational environment.
- The behavior is repeated.
- It unreasonably interferes with the victim's school performance or participation.
- It occurs in a relationship where one individual has perceived power over another.

What Can You Do?

- **Tell a teacher or an administrator and work with the school to address the problem. Allow school personnel to coordinate the intervention.**
- **Keep records of incidents so that the specific details will be remembered.**

What is Harassment?

Any threatening, insulting or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student or school employee...

THAT....

- **Places a student or school employee in reasonable fear of harm to his/her person or damage to his/her property**
- **Has the effect of substantially interfering with a student's educational performance**
- **Substantially disrupts the orderly operation of a school**

Disciplinary Consequences

For the Following Violations By Semester



3 Main Consequences

- Lunch Detention – You will eat lunch in detention for the entire period.
- Detention - Detentions will be held every Wednesday from 2:30 – 3:00 in the MPR.
- ISD – In School Detention – Any discipline offenses occurring in ISD will result in OSS.
- OSS – Out of School Suspension. You are responsible for any missed work.

Tardy to School

- 1st – 3rd Violations = Warnings
- 4th Violation = 1 After School Detention
- 5th Violation – 10th Violation = 1 day ISD
- Over 10 = Out of School Suspension



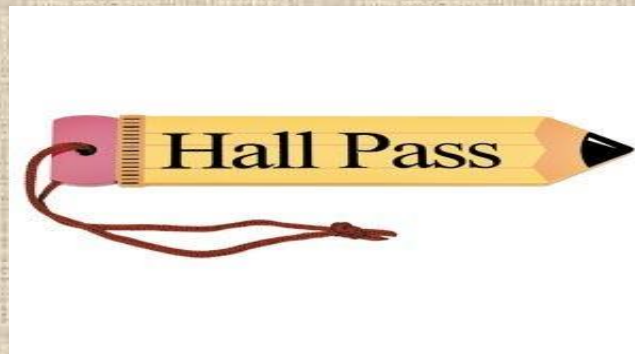
Tardy to Class

- 1st – 3rd – Warning
- 4th – 7th – After School Detention
- 8th – 10th = 1 Day of ISD
- 10 and above = Out of School Suspension

Hall Passes

Students must have a hall pass when out of class for any reason

- 1st Violation = 1 After School Detention
- 2nd Violation = 3 After School Detentions
- 3rd Violation = 5 After School Detentions
- 4th Violation + = 1 Day ISD



Failure to Check In or Out

All Students must check in or out with the Attendance Office.

1st Violation = 1 After School Detention

2nd Violation = 1 Day ISD

3rd Violation = Out of School Suspension

Student ID Cards

Students must have their ID Cards in their possession at all times

Defacing ID Cards will result in disciplinary action and a replacement cost.

1st – 4th Violation = 1 After School Detention

5th Violation + = 1 Day ISD

Replacement ID Cards are \$5

Failure to Attend Detention

- 1st Violation = Warning plus 1 extra detention
- 2nd Violation + = 1 Day ISD
- After 3 assignments in ISD for Failure to Clear Detentions, student will be placed 1 day Out of School Suspension (OSS).

Unauthorized Departure from Campus

In School Suspension
Out of School Suspension
Loss of Parking Privileges



Skipping Class

In School Suspension
Out of School Suspension
Loss of Parking Privileges

Failure to Report to Dean's Office

1st Violation = 1 Day ISD

2nd Violation + = 1 Day OSS

Cell Phones/Electronics

- Cell phones or any other electronic devices are not to be used in any classroom. Students may use these devices at lunch and in between classes. All electronic devices must be put away upon entering the classroom. Cell phones may not be used to video or take pictures during the school day. Earbuds, headphones, etc. may only be worn before or after school and during lunch. External speakers may not be played during school hours.
- **1st Violation = Confiscation for the school day and 3 detentions.**
- **2nd Violation = Confiscation for the school day and 1 Day ISD**
- **3rd Violation + = Confiscation for the school day and 1 Day OSS**
- **Students who refuse to turn phone over to Administration will be subject to further disciplinary action.**

Cheating/Copyright Violation

- 1st Violation = Warning, 0% on assignment and parent notification
- 2nd Violation = 0% on assignment and suspension from school
- 3rd Violation = Failure for 9 weeks in course where found cheating

Alcohol or Drug Use, Sale, Possession, or Distribution

- 1st Violation = Up to 10 days OSS pending 45-90 days in Alternative Education Setting with consultation with Law Enforcement.
- 2nd Violation = Up to 10 days OSS pending 90 - 180 days in Alternative Education Setting and consultation with Law Enforcement.

Weapons

Knives, Blades, Guns, Etc.

Up to 10 Days OSS pending 180 days in
Alternative Educational Setting and report to
Law Enforcement.

***Items inside your vehicle are considered in
your possession!**

Tip Line



Working Together

(904) 430-3251



To Protect Our School



Other Important Information

Lunch Deliveries – We do not accept lunch deliveries from restaurants, etc. Parents may bring you a lunch and it is your responsibility to get it from table located by the front office. We will not call you to come get your lunch.